

**Complete application form and -**

**(a) ATCL/ATCTP & FISOL/FISTP:** Valid Class 3/4 (as appropriate) Medical Assessment issued by an AMA.

**(b) Initial issue of licence/rating** – Evidence that required training has been satisfactorily completed as per the SD PEL, certified Rating Board Examination Results and a passport-size photograph.

**Renewal of ATCL, FISOL & ASOL** – Provide results of licence renewal examination. Application documentation & appropriate fees shall be submitted at least 10 working days in advance to allow time for processing. For fees & charges, please refer to the current Civil Aviation Fees & Charges Regulation, accessible via the Authority's website.

Attach photograph here

Approx 2cmx2.5cm

TO BE COMPLETED BY APPLICANT		Tick applicable box below ✓ * Delete as applicable		Provide a copy of birth certificate/passport biodata page for initial issue.
First Name	Middle Name	Surname		
Address:		Phone No:	Licence Renewal	
Nationality:		(Res)	Date of Examination:	
Country of Birth:		(Wk)		
Date of Birth:		Employer's Name:		
Class 3/4 Medical Assessment – Provide date of visit if recently seen by an AMA:				
LICENCE/RATING APPLIED FOR: -				
Air Traffic Controller Licence (ATCL)	Aerodrome Control Rating: Nadi/Nausori * Approach Control Procedural Rating: Nadi/Nausori* Approach Control Surveillance Rating: Nadi/Nausori* Area Control Procedural Rating – Nadi Area Control Surveillance Rating - Nadi			
Aeronautical Station Operator Licence (ASOL)	HF RTF and Air Ground operations VHF/HF RTF Operations VHF RTF operations (Airside Operations)			
Flight Information Service Officer Licence (FISOL)	International Flight Information service rating (Nadi FIR) Aerodrome Flight Information service rating (Domestic Aerodromes) Domestic Flight Information service rating (Fiji Domestic Airspace)			
ATC Training Permit	FIS Training Permit			
New/Replacement* Licence/Permit *	If renewal, state Licence/Permit No:			
State any other aeronautical related qualifications and provide evidence if new additions: - ATS Instructor rating (OJTI)    ATS Instructor rating (classroom)    ATS Examiner rating Others (specify):				

The information solicited herein is required pursuant to Air Navigation Regulations 53, which provide for a fit and proper person test to be satisfied.	
(a) Have you previously had an application for an aviation document rejected or have you been the holder of an aviation document which has been suspended or revoked ( <i>other than a licence that has been superseded by a replacement or higher licence</i> )? If "yes", please give details: -	Yes      No
(c) Have you been subjected to a "stand-down" from solo operational duties by your employer? If "Yes", please give details: -	Yes      No
(c) Have you been convicted in any court of law of any transport safety offence in the last five years or are you presently facing charges for a transport safety offence such as driving under the influence of alcohol or drugs (including Kava)?	Yes      No
(d) Have you been convicted in any court on any criminal charge or are you presently facing charges for any criminal offence?	Yes      No
(e) Have you any history of physical or mental health or serious behavioural problems?	Yes      No
# If answering "Yes" to question c), d) or e) above, please provide details on separate sheets enclosed in a sealed envelope marked "Confidential - Senior Personnel Licensing Inspector, Civil Aviation Authority of Fiji" and attach the envelope with this application form.	
<b>Declaration</b>  I certify that the above information is correct and that the enclosed copies of my personal documents are authentic and the information provided is true and correct. I further authorise the Authority to use the information concerning me on this form or attached hereto for any purpose as required or authorised by law. I further authorise such information to be disclosed by the Authority to any person who requires such information to carry out his/her duties, as lawfully directed by the Authority  I consent to <ul style="list-style-type: none"> <li>○ the disclosure by the Fiji Police of any details of any convictions I may have, pursuant to application, to the Senior Personnel Licensing Inspector, Civil Aviation Authority of Fiji; and</li> <li>○ where applicable, the copying of my signature below required for the issuance of an ATC/FIS training permit.</li> </ul>	
Applicant's Signature: _____ Date: _____	
Post or deliver the completed form and required documents to: Senior Personnel Licensing Inspector Civil Aviation Authority of Fiji Private Mail Bag (NAP 0354) Nadi Airport <b>FIJI</b>	

Travelling Time	Transportation	Accommodation	Rating / Validation	Processing	Time
				ANSI	
				LO	
Examination Results	Medical Results	Fit & Proper	Licence No:	MPEL	
Passed / Failed*	Y/ N/ Conditional	Y/ N/ Conditional			

Remarks:          Checked/Accepted by Licensing Officer:  <div style="display: flex; justify-content: space-between;"> <span>Signature</span> <span>Date:</span> </div>	
Comments:          Endorsed by ANSI:  <div style="display: flex; justify-content: space-between;"> <span>Signature:</span> <span>Date:</span> </div>	
Comments:          Approved by SPELI:  <div style="display: flex; justify-content: space-between;"> <span>Signature:</span> <span>Date:</span> </div>	
<b>Fees</b>	
Receipt No./Date	