

**Please read carefully before filling in the form.**

If you wish to be certified as an Aviation Security Service Organization,

You should fill in this form.

Please print clearly in black/Blue ink • Please  the relevant boxes.

Have you applied for certification before?      Yes      No

If **yes**, please give details including allocated number, on a separate sheet.

Are you a registered company?      Yes      No

If **yes**, please complete Part A. If **no**, please complete Part B (overleaf).

**PART A**

Company Name			
Registration No			
Trading as			
VAT Reg No.			
Registered Office Address		Postcode	
Telephone No.		Fax No.	

**\*Please attach an address list of all premises where you operate from.**

How many staff do you employ in your company for AVSEC operational duties? i.e. acceptance, preparation, packing & delivery.

0-25                      26-50                      51-75                      76-100                      100+

Does any member of your company have any criminal convictions?      Yes      No

If **yes** please attach full details on a separate sheet

**➔** Now go to **Part B**

**PART B**

Are you?

**(a)** a sole proprietor

Full name

Trading as

or

**(b)** a partnership or association

Full names of all partners or associates	<input type="text"/>		
Continued on a separate sheet ...	<input type="text"/>		
Trading as	<input type="text"/>		
For (a) or (b)	<input type="text"/>		
VAT Reg No.	<input type="text"/>		
Address of principal office	<input type="text"/>	Postcode	<input type="text"/>
Telephone No.	<input type="text"/>	Fax No.	<input type="text"/>

***\*Please attach an address list of all premises where you operate from.***

How many staff do you employ in your company for AVSEC operational duties? i.e. acceptance, preparation, packing & delivery.

0-25                      26-50                      51-75                      76-100                      100+

Does any member of your company have any criminal convictions?                      Yes                      No

If **Yes** please attach full details on a separate sheet

 Now go to **Part C**

**PART C**

Please give details of the individual in your company who will officially accept any written or verbal communication from the Authority relating to aviation security business.

Name			
Position in Company			
Official address			
Telephone No.		Postcode	
		Fax No.	

**PART D**       **Now please sign and date the form**

I declare that the information I have given is, to the best of my knowledge true and correct.

Signed	<input type="text"/>	Dated	<input type="text"/>
Name (CAPITAL LETTERS)	<input type="text"/>		
Position in Company	<input type="text"/>		

**Now return the completed application form together with the following:**

- Copy of Organisation Exposition, QA System, Safety Management System.
- An address list of all premises where you will be operating from.
- A statement of your current security policy
- Details of previous applications for listing

then send it to:

**Controller  
Aviation Safety & Security  
Civil Aviation Authority of Fiji  
Private Mail Bag  
Nadi Airport**

**For Office Use Only**

Date application received

New application?

Yes

No

Re-application after refusal?

Yes

No

Renewal

Yes

No

Date sent to CAAF

Date received at CAAF

Date of listing

Allocated Number

Date of renewal

Date application refused

Reason for refusal

Date refusal notified to applicant